



## Bay Roberts Cultural Foundation

PO Box 1759, Bay Roberts, NL A0A 1G0 Canada

Telephone: 709-683-1195 Fax: 709- 786-2128

### Application for Summer Employment – 2017

**Name**

**First** \_\_\_\_\_ **Last** \_\_\_\_\_

**Address**

**PO Box** \_\_\_\_\_ **Street** \_\_\_\_\_ **Town** \_\_\_\_\_

**Date of Birth** \_\_\_/\_\_\_/\_\_\_

**Telephone** \_\_\_\_\_ **Cell** \_\_\_\_\_ **Email** \_\_\_\_\_

**SIN #** \_\_\_\_\_

**(If you do not have a Social Insurance Number (SIN), please apply for one immediately. Applications are available from any post office or online.)**

Are you readily available for an interview? Yes \_\_\_\_\_ No \_\_\_\_\_

If no, please indicate dates and times that you are available.

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Do you have a valid driver's licence? Yes \_\_\_\_\_ No \_\_\_\_\_

Of yes, Class 04 \_\_\_\_\_ Class 05 \_\_\_\_\_

Do you have access to a vehicle? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, Full Time \_\_\_\_\_ Part Time \_\_\_\_\_

## Education

### High School

Please indicate the highest grade completed.

Grade \_\_\_\_\_ Date/year completed \_\_\_\_\_

### Post-Secondary Institution

If you have attended-

Program of Study \_\_\_\_\_

Dates Attended \_\_\_\_\_

Certificate /Diploma received \_\_\_\_\_

Are you planning to attend a secondary/post-secondary institution in September of this year? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, describe your course of study.

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## Qualifications

Please attach copies of certificates/awards

First Aid \_\_\_\_ Expiry date \_\_\_\_\_

CPR \_\_\_\_\_ Expiry date \_\_\_\_\_

Health & Safety Training \_\_\_\_\_ Expiry date \_\_\_\_\_

Other (Please add details):

## Position Skills and Experience

Preference will be given to those who possess experience or skills in the following areas.  
(Please select those that are applicable)

**Music (Major asset for Cultural Foundation Position)**

Vocal \_\_\_\_\_ Instrumental \_\_\_\_\_

**Other skills**

Drama \_\_\_\_\_ Puppetry \_\_\_\_\_ Art \_\_\_\_\_ Working with Children \_\_\_\_\_

Public Speaking \_\_\_\_\_ Geo-caching \_\_\_\_\_ Cooking and Food Preparation Skills \_\_\_\_\_

Script Writing \_\_\_\_\_ Audio /Visual Skills \_\_\_\_\_ Computer Skills \_\_\_\_\_

Knowledge of Local History and Destinations \_\_\_\_\_

Proficiency in French \_\_\_\_\_

**Other Reasons you are suitable for the Cultural Foundation Position**

(This is your opportunity to sell yourself to us! Of you have anything interesting to tell the selection committee, now is the time to do it. Please list achievements or attach information pertaining to your experience.)

Please add additional information below.



## Volunteer Experience

Hospital \_\_\_\_\_ Student Council \_\_\_\_\_ Girl Guides \_\_\_\_\_ Church \_\_\_\_\_ Pre-School \_\_\_\_\_ Boy  
Scouts \_\_\_\_\_ Sport Group \_\_\_\_\_ Community organization

**Other (Please add details)**

## Previous Employment (List in order, most recent first)

1. Employer \_\_\_\_\_ Supervisor: \_\_\_\_\_

Telephone : \_\_\_\_\_ Dates Employed: \_\_\_\_\_

2. Employer \_\_\_\_\_ Supervisor: \_\_\_\_\_

Telephone : \_\_\_\_\_ Dates Employed: \_\_\_\_\_

3. Employer \_\_\_\_\_ Supervisor: \_\_\_\_\_

Telephone : \_\_\_\_\_ Dates Employed: \_\_\_\_\_

## Two References

1. Name \_\_\_\_\_ Telephone \_\_\_\_\_ Email \_\_\_\_\_

2. Name \_\_\_\_\_ Telephone \_\_\_\_\_ Email \_\_\_\_\_

Here are some additional items to consider before submitting this application. The positions with Bay Roberts Cultural Foundation are very varied and may include “spur of the moment” activities. You will have duties with programming throughout the week which may include group activities, musical performances, theatrical performances, walking tours, and venue set up and dismantling. Please note the positions’ hours are varied and based on programming and visitor demand. Weekend hours are a very likely possibility. The expectation for the successful candidate is a type “A” personality, who can communicate easily with all types of people in a pleasant and accommodating manner, is trustworthy, and capable of carrying out assigned duties when left unattended.

If you feel you are the type of person we are looking for, please submit this application for consideration. Good Luck!!

**Please submit your application by contacting Sandra Roach 683-1195 or by dropping it at the Town Office, 321 Water Street, Bay Roberts.**